



Oregon State
University



Weddings at the Oregon 4-H Center

Weddings at the 4-H Center are seasonal— please realize we do not book weddings during the months of June, July and August. We reserve those months for our 4-H Summer Camps. There are two possible locations for your wedding:

Venue:

Greider Lodge is private and outdoorsy. It has a large indoor open space with an attached Commercial kitchen available. You can arrive on Friday afternoon or evening to decorate the building and prepare the venue. Alternatively you can come in to decorate and set up on Saturday morning as well. Typically the ceremony is conducted in the afternoon or evening of Saturday with a reception to follow. You can rent this building and all it has to offer for \$600.00, with a \$300.00 alcohol deposit.

John Gray Hall is a large building with a gymnasium, a stage, two classrooms, and a warming kitchen. Here, again, the wedding party can come in on the Friday to decorate and set up. JGH comes with the use of Cascara House, which is close by. This two story facility sleeps twenty-four. Upstairs you have the use of four bedrooms (four bunk beds each) and a restroom; downstairs there are two more bedrooms a second restroom and a small kitchen. The main meeting or gathering area is open to a balcony which leads to the second floor. In addition, our cottages and cabins may be available for additional overnight guests at \$25.00 per person per night. You can book John Gray Hall, with Cascara, for \$1,750.00, with a \$300.00 alcohol deposit.

Catering:

You can contract with your choice of Caterer. However, if alcohol is to be served Risk Management will require a caterer with an alcohol liability policy. Please see below for information about Risk Management. We are happy to work with you and whomever you choose to serve your guests.

Tables and Chairs:

We recommend that you rent tables and chairs for weddings at Greider.

John Gray Hall has several 5' round tables (seat eight each), and several 6' round tables (seat ten each). There are also 8' x 2.5' rectangular tables and 8' x 3' rectangular tables. Seating consists of thirty-two wooden benches and 200 chairs.

Capacity:

Greider can hold up to 150 people with accompanying chairs at one end near a "wedding alcove" and tables at the other. The larger John Gray Hall can hold up to 300 people.

Alcohol:

Our Use Agreement states:

No alcohol service shall be permitted on the Premises without prior consent of the Facility Manager or designee, and no alcohol shall be used by any person when children are in residence on the Premises. In the event the Facility Manager or designee consents to permit alcohol service on the Premises, the alcohol service must be registered with OSU's Risk

Management twenty-one (21) days prior to the date alcohol is to be served. Alcoholic beverages are limited to beer and wine. Alcoholic beverages must be served by a licensed and insured vendor. The vendor must provide a certificate of insurance with proof of general liability insurance and liquor liability insurance with minimum limits of \$1,000,000 per occurrence and \$2,000,000 aggregate with Oregon 4-H Center LLC and OSU, their officers, trustees, employees and agents as additional insured. When necessary, the vendor is responsible for completing all required OLCC forms. The Oregon 4-H Center and OSU are not responsible for any liability incurred by the User Group, its members, agents, or employees in violation of state and local statute or law regulating the use of alcohol during group events.

The registration page is at risk.oregonstate.edu/alcohol-service.

The Oregon Liquor Control Commission has an excellent website for Responsible Party Host Tips at www.oregon.gov/olcc/Pages/PartyHostTips.aspx.

Music:

Greider has no need for its own sound system. It has adequate acoustics for a small band. A DJ with small sound system would also work well at Greider.

John Gray Hall has a sound system with mixing console, speakers, and microphone.

We ask that all music be turned off by midnight in consideration of our neighbors.

Insurance:

All groups are required to have and present to the 4-H Center a certificate of liability insurance coverage while using the 4-H Center property. Weddings are no different. Many people contact their homeowner's insurance agent and have an extension added to their homeowner's policy. If this is not an option then you will still need to provide a certificate of liability coverage. Consider event insurance. It is a little more expensive but covers you and your party for unanticipated occurrences.

The exact wording for the certificate of insurance is described in the Use Agreement you will receive when you have confirmed your reservation.

Vendors:

The 4-H Center does not refer or recommend vendors. We do however, keep a small list of vendors who have been to the 4-H Center, though there are many others:

A to Z Party Rental: 503-585-7782
Crossroads Linen Rentals: 503-399-0624
All Star Tent & Party Rentals: 503-585-9408
Oregon Tent Rents: 503-877-1529
Sassy Onion Catering: 503-378-9180
Roth's Fresh Market Catering: 503-588-3663
Marco Polo Catering: 503-364-4833
That Food Guy: 503-910-4695

We hope this answers some of your questions.

If you would like to take a tour please contact us to set up a time. 503-371-7920